

Arts & Sciences

OCSA Report

(Reports are due by the end of each academic year in May)

Faculty Name: _____ Department: _____

Date of OCSA: _____

Report Summary: Please provide a detailed summary of your project or activity. Attach additional sheets as necessary. (**Attach copies of any publications or other products completed during your OCSA).

OCSA Report Guidelines – Faculty Handbook:

6.2.2.1.4 (b)

Upon completion of an off-campus scholarly assignment, the recipient shall present a report of results and accomplishments to colleagues in a departmental meeting. A written summary of that report shall be filed with the department, the dean of the college/school, and the provost and executive vice chancellor. Faculty members accepting an off-campus scholarly assignment must agree to return to Appalachian State University for a period of at least one year at the conclusion of the assignment.