Humanities Scholar Fellowship Application Guidelines
Application Deadline: The first Monday in October at 5pm

The College of Arts and Sciences will fund up to three fellowships for untenured, tenure-track faculty whose research is focused primarily in the humanities. The purpose is to promote scholarly and creative activity that will lead to additional support from sources other than state appropriated funds or internal funding sources. These sources may include grants and contracts, fellowships and residencies, industry partnerships, private gifts, in-kind contributions, and collaborations with other funded projects. Project budgets should reflect a cost of at least $1,000 but not exceed $2,000, and should be itemized.

Eligibility
Assistant professors on the tenure track (untenured) in one of the following departments: Foreign Languages and Literatures, Philosophy and Religion, History, English, or other departments within the College of Arts and Sciences where the faculty member’s research is primarily focused in the humanities.

Use of Funds
- Travel to collect data or make use of archives or collections
- Travel to conferences or other academic meetings
- Travel to meet with possible funders
- Meetings to discuss collaboration among other scholars that could lead to external funding opportunities.
- Purchase of documents or other key resources for research

Other information about fellowship
- Funds must be encumbered by March 31, 2016 and spent before the end-of-the-year cutoff (normally late May).
- Applicants are limited to one proposal in any award competition. Prior fellowship recipients are not eligible.
- Grant Resources and Services (GRS) (262-7789) in the Office of Research will be notified with the names of all fellowship recipients. An expectation is that recipients will meet with a member of that office’s staff during the fellowship year to identify possible external funding opportunities
- All expenditures must follow Appalachian and Special Funds policies, and must be handled through Sharon Huntley, Office of the Dean, College of Arts and Sciences.
- Final reports will be due by the last Friday in June of the fellowship year.
Criteria for Evaluation

- Conception and organization of the proposed activity
- Qualification of the applicant to conduct the project
- Ability to carry out proposal within the fellowship time line
- Potential for additional support from external sources
- Evidence of interdisciplinary or cross-discipline collaboration

Preparation of Proposal
The proposal will consist of

- a cover page,
- maximum 2-page narrative,
- maximum 1 page budget, and
- an academic curriculum vita.

Your narrative should describe your project clearly by explaining

- the project goals,
- significance of the project,
- time line,
- expected outcomes,
- plans for dissemination, and
- possible ways a fellowship could lead to external funding opportunities.

Budgets should be as specific as possible including explanation of costs and quotes for travel.

*Applications are due by 5:00 p.m. on the first Monday in October.*

Final Reports
Final reports should include

- a 1-2 page concise narrative of the project,
- a record of expenditures, and
- external funding targets identified and dates of expected proposal submission.

*Final reports are due by 5:00 p.m. on the last Monday in June.*

Timeline Summary

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<th>Date</th>
<th>Event</th>
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<tr>
<td>First Monday in October by 5 p.m.</td>
<td>Applications must be submitted electronically as a PDF to Jennifer Coffey (coffeyjg1)</td>
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<td>Late applications will not be accepted.</td>
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<td>Third Monday in October by 5 p.m.</td>
<td>Applicants notified</td>
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<tr>
<td>Mar. 31st by noon</td>
<td>Funds must be encumbered through Sharon Huntley, College of Arts and Sciences</td>
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