

FACULTY ANNUAL REPORTS

DEFINITIONS

RESEARCH

An "investigation or experimentation aimed at the discovery or interpretation of facts, revision of accepted theories or laws in light of new fact, or practical application of such new or revised theories or laws" (Webster's Seventh New Collegiate Dictionary, 1967).

In addition, for purposes of departmental reports, the research project must be substantially more than the mere contemplation of a topic or more than a casual investigation. The investigation must be directed toward a scholarly report which is available for distribution and which will reflect merit on the investigator, department, and Appalachian State University.

Examples of Projects Which May be Included

1. Projects resulting in papers accepted for publication
2. Projects resulting in papers being presented at national, regional, or state professional conferences
3. Projects which are funded
4. Projects, such as books for which contracts have been let
5. Projects which meet the standards implied in the above definition and for which a scholarly report, albeit preliminary, is available in the Office of Institutional Research, Assessment and Planning or departmental office

Examples of Projects Which May Not Be Included

1. Projects being undertaken as a part of doctoral or master degree requirements
2. Projects undertaken primarily by students, such as graduate student theses
3. Paper submitted for publication unless it meets the standards implied in the above definition and is available in the Office of Research Services or departmental office
4. Papers developed for purposes of discussing the work of others at national, regional, or state, professional meetings
5. Projects undertaken for the development of class lectures

REGIONAL COMMUNITY SERVICE

Service to the community, region, state, or national which has a definite relationship to the faculty member's professional field and which is external to the teaching profession and the university.

Examples of Service Which May Be Included

1. Consulting work that is on a contract basis and is within the domain of the faculty member's fields or specialization
2. Speeches delivered before community or regional groups. Speeches and presentations before community and regional groups and are on topics within the faculty member's fields of specialization
3. Conferences and symposiums which are open to the public and are on topics within the faculty member's fields of presentation
4. Special programs developed for groups outside Appalachian State University
5. Service to or co-operation with the public schools

Examples of Service Which May Not Be Included

1. Attendance at regional or community conference
2. Membership in community, regional, or national organization
3. Any activity other than service to the public schools, which would normally be considered to be a part of the faculty members' teaching activity
4. Service to professional organization or presentations at professional meetings (to be included Leadership Roles below)

CREATIVE ACTIVITIES

Activities and projects which involve the development and use of professional talents and skills.

As in the case of research, the creative activities, in order to be included in departmental reports, must be substantially more than the mere contemplation of a subject or performance. The activity must be directed toward a performance or presentation which will reflect merit on the artist or performer, the department, and Appalachian State University.

Examples of Activities and Projects Which May Be Included

1. Faculty performance, presentations, and exhibitions
2. Novels and other literary works which are under contract
3. Compositions which are available for distribution and meet the implied standards in the above statement
4. Composition and other artistic work which receive award and/or critical acclaim

Examples of Activities and Projects Which May Not Be Included

1. Artist work which has not been performed, presented or exhibited before some group
2. Artistic work which is being undertaken as a part of normal teaching load

LEADERSHIP ROLES

Positions of responsibility within professional organizations or roles which require activity participation of faculty members within professional organizational meetings.

Examples of Roles Which May Be Included

1. Officer in professional organization
2. Coordinator of events for professional organization
3. Discussant of papers at a professional meeting
4. Organizer and/or chairperson of session for professional meeting

Examples of Roles Which May Not Be Included

1. Membership in professional organization
2. Attendance at professional meeting
3. University leadership and committee assignments (to be included in another part of the report)
4. Activities in civic organizations which are not connected to faculty members' fields of specialization

PUBLICATIONS

Papers, books, etc., which have been published or accepted for publication and which have been scrutinized by an editor, referees, or board of editors.

Examples of Publications Which May Be Included

1. Papers published or accepted for publication in regionally recognized periodicals and monographs
2. Books accepted for publication
3. Papers published or accepted for publication by the board of editors of an Appalachian State University publication

Examples of Publications Which May Not Be Included

1. Papers submitted for publication
2. Papers conditionally accepted for publication
3. Papers distributed by the author or department which are not a part of an established publication or series of publications
4. Abstracts of publications
5. Publications which have no connection with the authors' field of specialization
6. Committee reports and other documents which are the result of university responsibility of the faculty

International Activity

Participation in professional activities related to international dimensions of the university's mission.

Examples of Activities Which May Be Included

1. Participation in or planning for university-sponsored faculty-exchange or study-abroad programs for students
2. Attendance at conferences or service on committees substantially devoted to international concerns
3. Publications or professional presentations dealing with international topics
4. Teaching courses on substantially international subject matter
5. Professional or curriculum development projects international in nature

Examples of Activities Which May Not Be Included

1. International travel engaged in for purely recreational purposes

Interdisciplinary Activity

Participation in professional activities that drew upon two or more academic disciplines but whose final product or nature was distinct from any of them alone.

Examples of ID Activities Which May Be Included

1. Team-teaching an interdisciplinary course with a colleague from another discipline.
2. Participation in collaborative research projects which span two or more academic disciplines.
3. Service activities on behalf of interdisciplinarity.

Examples of Activities Which May Not Be Included

1. Service on committees where other disciplines were represented.